

**Wisconsin Public Library Consortium
Technology Collaboration Steering Committee Agenda
September 9, 2025, 3:00 PM
via zoom***

1. Call to order
2. Review Agenda – changes or additions
3. Approval of Technology Steering Committee minutes – [June 3, 2025](#) and [July 14, 2025](#) (Special Meeting)
4. Reports: Workgroup and Community of Practice Updates
 - Technology Backup Workgroup - no meeting update
 - Digital Archives Backup Workgroup - [June 16, 2025](#)
 - Tech Community of Practice - V. Teal Lovely
 - WPLC Board Update – K. Elchert
5. Action: Form Nominations Committee - V. Teal Lovely

Background: The WPLC bylaws require steering committees to form a nominations committee, consisting of no fewer than 3 committee members, by September 1 of each year, to nominate candidates for Chair, Vice Chair, and Community of Practice liaison. The Chair and Vice Chair shall be elected from among the committee members at the last meeting of the calendar year and shall serve a one-year term of the following calendar year.

During the meeting: We are seeking three volunteers to serve on the nominations committee.

6. Discussion Items
 - a. **Discussion: Digital Archives Backup AP Trust Pilot Update and Future Planning - K. Whitson**

Background: The plan for the next-generation WPLC Technology Backup service does not include a digital archives preservation solution; therefore, the Digital Archives Backup workgroup has been exploring alternative preservation and storage options for the 10 systems currently and anticipated to participate in the digital preservation option.

In the meeting: Recollection Wisconsin project manager Kristen Whitson will provide an update on the piloted solution with AP Trust, share preliminary budget numbers for the next three fiscal years, and ask for committee feedback on how to plan and fund this service moving forward.


Discussion topics:

- Reaffirm the benefits of a centralized, standardized digital preservation service as a WPLC-sponsored project
- Begin to discuss how to roll out and fund the service in FY28 and forward

b. **Discussion and Action: Next steps in Data Dashboard project - J. Chamberlain**

Background: At the June 2025 Steering Committee meeting, the group approved extended access to the piloted data dashboard (Looker Studio) through December 31, 2025, and affirmed that the WPLC Technology Collaborative should continue playing a role in providing a statewide service around data tools available to all public libraries. The group charged project managers with developing a preliminary project plan that outlines how the WPLC Technology Steering Committee could create training and support materials for libraries using statewide data dashboard tools.

In the meeting: J. Chamberlain will walk the committee through a draft project plan. Questions for the committee include: does this plan contain the right set of activities and does this project require a working group to accomplish the activities?

Documentation:  Promoting Data Understanding & Use in Libraries: WPLC Project

c. **Discussion and Potential Action: Year Two Strategic Plan Activities - M. Clark**

Background: The WPLC is partway through the first year of its Strategic Plan.

During the meeting: To ensure the Board makes the best decision about what work should be prioritized for year two, the steering committees will discuss and weigh in on the activities.

Documentation: [WPLC Strategic Plan](#) and [Plan Activation and Assessment Worksheet](#)

7. Committee information sharing and questions
8. Report to the Board from this meeting
9. Next Meeting Date and Adjournment
December 2, 2025 at 3:00 pm

***Connection Information**

Join Zoom Meeting

<https://us02web.zoom.us/j/81808274165?pwd=tnxxWxZFNjODlr9ZD5At1QybYbVa1c.1>

Meeting ID: 818 0827 4165

Passcode: 892296

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